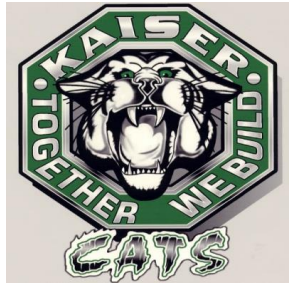


Student Handbook **2019-2020**



www.kaiserhigh.org

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Randall Bassett

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James Logan, Assistant Principal

Felix Jones, Assistant Principal

Steve Hickey, Athletic Director

Megan Eacret, Activities Director



FONTANA UNIFIED SCHOOL DISTRICT Student Right & Responsibilities

The mission of Fontana Unified School District is to graduate all students prepared to succeed in a changing world. This can only be accomplished through a partnership between Fontana Educators, Parents, and Students. We, the students of Fontana Unified School District, understand the active role we must play in order for this to be a successful partnership. As part of this intertwined relationship, there is an expectation regarding the quality of our experiences in FUSD.

All Students have the right:

- to be treated equally with proper respect by their peers, teachers, support staff, and administrators.
- to attend a safe campus that creates an effective learning environment.
- to healthy, fresh food for breakfast and lunch.
- to receive guidance regarding college and career expectations as well as what needs to be done to meet those requirements.
- to ask questions, get clarifications, and seek help regarding topics of instruction.
- to equal access to resources including interventions, tutorials, and credit recovery programs.
- to participate in activities/sports for which they qualify.
- to receive an unbiased education and have the full cooperation and support of teachers.
- to express themselves in a way that doesn't disrupt learning or school activities.
- to be excused from class at appropriate times to use the restroom.
- to have a second chance to be successful in a school environment.

All Students have the responsibility:

- to come to school every day, on time, and prepared to learn in every class.
- to respect everyone and the role they play as students, teachers, support staff, and administrators.
- for their own behavior and keeping the campus clean.
- to pay attention in class and ask questions when you don't understand something.
- to strive to maintain at least a 2.0 GPA.

HENRY J. KAISER HIGH SCHOOL

VISION

“Together We Build” a Kaiser High School community in which all students will progress academically, ethically and physically in a caring, safe and challenging learning environment.

STUDENT RESPONSIBILITIES

Education Code 48908: All pupils shall comply with the regulations, pursue the required course study, and submit to the authority of the teachers of the school.

C.C.R. Title 5, Sec. 300: Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his teacher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to his teacher and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and vulgar language. (Reg. 77, No. 39)

Code of Conduct

ALL STUDENTS MUST CARRY THEIR STUDENT I.D. CARD AND STUDENT HANDBOOK AT ALL TIMES. REPLACEMENT COST WILL BE \$5 FOR EACH ITEM AND WILL BE AUTOMATICALLY CHARGED TO THE STUDENT'S ACCOUNT.

Kaiser Cat Students are expected to:

- Come to school on time; be here by 7:25 a.m.
- Come to school prepared to learn; this includes having a 3-ring binder, pen, pencil, paper, and textbook, when required
- Follow directions of ALL school personnel
- Use school property correctly
- Respect the rights and the property of others
- Respect the environment; pick up trash
- Walk in an orderly and quiet manner
- Keep hands, feet, food, and objects to themselves
- Not spray, nor consciously cause to be placed on any other student, teacher, or any school property or property of a student or teacher, any chemical, cologne, perfume, hair spray, scented body lotion, or scented deodorant, without the previous express permission of that student or teacher
- Behave in a manner that will bring pride to the school and the community
- “Dress to Impress” in accordance with the Kaiser High School Dress Code
- Avoid any violations of California Education Code 48900 which are grounds for suspension and/or expulsion
- Maintain high moral and ethical standards
- Deliver ALL school related information to parents/guardians on the same day it is issued

Students coming to and arriving at Kaiser High School will:

- Be courteous to all community members that live around the school
- Not leave without permission once on campus
- Follow all vehicle code laws and be courteous and safe drivers
- Have a current parking decal if driving (available in H104)

Students on campus at Kaiser High School will:

- Stay out of the parking lot during normal school hours
- Treat everyone with respect and dignity
- Walk and not run on campus
- Not ride bikes, roller blades, or skateboards on campus
- Not loiter during passing periods
- Not use any item which disrupts normal activities or is not necessary for classroom instruction
- **Not use any electronic devices while on campus during instructional hours (i.e. school hours)—Do not use cell phones, iPods, etc. without permission.**
- Not be allowed to bring or receive party/celebration balloons or consumable items from an outside source
- Refrain from inappropriate, public displays of affection
- Not get into verbal or physical altercations
- Stay away from altercations and not instigate any further problems by videotaping or posting to social media

Students in the classroom at Kaiser High School will:

- Arrive to and be prepared for class BEFORE the tardy bell rings
- Follow directions
- Give everyone the right to learn by not being disruptive
- Not waste time and stay on task
- Complete and turn in all assignments on time when requested
- Be courteous to all classmates
- Use appropriate language at all times
- Use their student handbook
- Make up any work missed when absent
- Follow each teacher's specific behavior guidelines

Students during lunch at Kaiser High School will:

- Eat food and remain in designated areas (in front of yellow lines)
- Wait patiently in lines and not cut in front of classmates
- Not litter and will clean up after themselves. Trash cans are located throughout campus
- Not buy food or drinks after the warning bell has rung
- Go directly to the food lines and not wait until lunch is almost over

Students as they leave the Kaiser High School campus will:

- Not loiter on campus and/or in local businesses
- Represent Kaiser with pride by respecting local homes and businesses
- Observe all school and bus rules
- Follow all directions given by the supervising adults
- Use crosswalks
- Wait for parents/guardians at the front of the school, if being picked up

Graduation Requirements: Graduation is based upon successful completion of 230 semester units of credit in grades 9-12. Five credits are earned for each subject passed each semester. Credits above those specified will be considered elective. As part of the 230-unit requirements, certain required subjects must be completed. The California Education Code, the California Administrative Code, and the policy decisions of the Fontana Unified School Board of Education specify these classes. All classes must be passed with a (D) or higher in order to receive credit. Use the guide below to help you keep on target:

- **60 credits earned by the end of 9th grade**
- **120 credits earned by the end of 10th grade**
- **180 credits earned by the end of 11th grade**
- If you become deficient in credits, you need to see your designated Counselor to sign up for intervention classes when available.
- Students who are not succeeding at Kaiser High School may be recommended for continuation high school; Kaiser High School reserves the right to involuntarily transfer credit-deficient students to continuation high school.
- 18 year olds, who are not on track to graduate with their class and/or are demonstrating poor attendance/behavior, may be dropped to Adult Education.
- E.C. 44811: Administration reserves the right to withhold graduation ceremony.

Progress Reports and Report Cards: Progress reports dealing with your performance and academic achievement will be calculated at each mid-quarter. Grades will be given at the end of each quarter and semester. ONLY semester grades are given a credit value.

Renaissance Award Winners: Awards are based on last year's 2nd Semester grades, the 1st Semester grades of the current school year, and excellent attendance. Students must have achieved a 3.0 GPA or higher to be recognized and receive a certificate. Students who have improved their GPA by .5 will be invited to the first Renaissance Assembly.

Academic Medals, Valedictorian, Salutatorian, and Magnolia Chain:

Students taking advanced placement courses and/or some honors courses will receive a weighted GPA which will be used to determine who is eligible for awards and/or recognition. **Taking less than six classes per semester could prevent you from earning an academic recognition even if you have an excellent GPA.*

The quality weighting system is used to recognize students for outstanding academic achievement. The system is to be used only in the selection of Academic Medal Recipients (refer to table below), Valedictorian and Salutatorian, and Honor Attendants. Please see a School Counselor/Administrator for more information.

Gold Medalists must obtain 23 quality weighed points or higher.
Silver Medalists must obtain 21 to 22.5 quality weighed points.
(Please refer to “How Students Qualify for a Medal” attachment.)

College Prep classes are worth:

A – 4 points

B – 3 points

C – 2 points

Note: Honors and AP courses are weighed at either .5 or 1 point higher than regular courses.

Please see attached “Quality weighing” page, for a breakdown of honors/AP points.

Note: All courses 0-7 shall be counted; P grades in P/NP courses = 3.5 points.

Homework: The assignment of academic work to be completed outside of the regular school day is an integral part of the educational experience. Students who fail to complete homework hinder their success and their learning opportunities for their class. Students should expect homework in all courses. The length of the time a student will spend on homework will vary.

Make-up Work: An absence from school does not excuse you from your responsibilities to complete class work. If you are absent, you are expected to find out what you missed from your teacher and make up that work.

Academic Dishonesty: Intentionally using or attempting to use unauthorized materials, information, or study aids, including *text messages* and/or *taking pictures of an exam, etc.* is prohibited in all classes and could result in teacher disciplinary action and/or academic consequences.

*FUSD requires all students to demonstrate honesty and to abide by ethical standards in preparing and presenting materials, as well as in testing situations. Grades should reflect the student's own work in the fairest possible way. Academic dishonesty, cheating, or plagiarism involves an attempt by the student to show possession of a level of knowledge or skill which the student does not possess. It involves any attempt by a student to substitute the product of another, in whole or in part, as the student's own work. This policy covers all school-related tests, quizzes, reports, class assignments, and projects.

Academic dishonesty includes, but is not limited to, the following:

Cheating

- Obtaining information from another student during an examination
- Communicating information to another student during an examination
- Knowingly allowing another student to copy one's work
- Offering another person's work as one's own

- Using an unauthorized electronic device to solicit, transmit, or search for answers
- Taking an examination for another student or having someone take an examination for oneself
- Sharing answers for a take-home examination unless specifically authorized by the teacher
- Using unauthorized material during an examination
- Altering a graded examination or assignment and returning it for additional credit, under the pretense that the teacher made an error
- Having another person or a company do the research and/or writing of an assigned paper or report
- Misreporting or altering the data in laboratory or research project

Plagiarism

- Plagiarism is to present the ideas, words, or creative product of another as one's own. Credit must be given to the source for direct quotations, paraphrases, ideas, and facts which are not common knowledge.

Other Dishonest Conduct

- Stealing or attempting to steal an examination or answer key
- Stealing or attempting to change official academic records
- Intentionally impairing the performance of other students and/or a teacher, for example, by adulterating laboratory samples or reagents, by altering musical or athletic equipment, or by creating a distraction meant to impair performance
- Alteration of computer and/or grade book records or forgery of signatures for the purpose of academic advantage
- Sabotaging or destroying the work of others

Collusion

- Collusion occurs when any student knowingly or intentionally helps another student perform an act of academic dishonesty. Collusion is an act of academic dishonesty and will be disciplined in the same manner as the act itself.

FUSD Secondary Grading Policy-

The Role of the Teacher:

A teacher who has evidence that an act of academic dishonesty has occurred shall, after speaking with the student and parent, take one or more of the following disciplinary actions depending on the level of the infraction as established by the guidelines established by the Site/PLC:

- The student will receive an oral reprimand and the student will redo the assignment as determined by the Site/PLC (for example, in cases where there is reasonable doubt that the student knew that the action violated the standards of academic honesty)
- The student will receive an F/NC, zero points, **or** a reduced number of points on all **or** part of a particular paper, project, or examination (for example, for a first time occurrence of a relatively minor nature)

- The student will receive an F/NC for the grading period (for example, in cases where the dishonesty is more serious, premeditated, or a repeat offense)

In each of the instances listed above, the teacher will make a notation in the Visit Maintenance screen on "Q" and the student's Work Habits and Citizenship marks may be effected.

A student found to be academically dishonest may not have made a reasonable attempt on the assignment/assessment and therefore may not be able to resubmit their work as determined by the Site/PLC. However, because it is essential that the teacher know the true level of mastery that the student has for a particular standard, the student may be required to demonstrate their knowledge on a like assignment/assessment.

The Role of the Administrator

For any incident of academic dishonesty, which is sufficiently serious for the teacher to take advanced disciplinary action, which can lower the student's grade, the teacher shall report the incident to the administration for appropriate disciplinary action. The Administrator will determine the appropriate level of discipline based on the school's discipline hierarchy. These consequences will be recorded as part of the student's discipline record. Students found to be academically dishonest are subject to disciplinary action up to and including suspension; dismissal from student offices, athletics, and extracurricular activities such as dances; involuntary transfer; or expulsion.

Student Activities (ASB): Your Associated Student Body (ASB) officers welcome you to Kaiser High School. Their goal is to make school more enjoyable for each student; however, they need your help and support. If you are interested in running for office or volunteering, please stop by the Activities Office (G-201) on the second floor of the "G" Building.

ASB Sticker: The ASB validation sticker for your ID card costs only \$25.00 and allows you to purchase dance tickets and other items and services at a reduced price. League competitions at our school and other high schools in the area also allow you to enter for free or at a substantially reduced price with your ASB card. Students can save up to \$150.00 by taking advantage of this special program. **You are encouraged to purchase an ASB Sticker if you are participating in ANY sport or club.**

ID Cards: ID cards are a MUST. ID cards are issued to all students free of charge at the beginning of the school year and MUST be carried with them at all times. Students must be able to present the ID card upon request by any Kaiser High School staff member. Failure to do so may result in disciplinary action. If the original card is lost or stolen, replacement cards must be purchased at the student's expense for \$5.00. These are issued at the Activities Office. ID cards will be used for the following:

- Checking out textbooks, paying fines, or purchasing items
- Checking in and out of school, checking in to ALC
- Checking in to school-sponsored activities
- Verifying identity for students out of class

ALL students MUST have a valid Kaiser High School picture ID card throughout the year.

Note: If you do not have an ID card, please see a Guidance Technician located upstairs in the Administration building.

Fundraising: All campus fundraising must be done through approved Kaiser ASB clubs only. The law expressly forbids fundraising for outside organizations or for individual profit; violators will be disciplined. Only fundraising activities with Kaiser ASB approval are allowed. If a student violates these terms, THE ITEMS AND MONEY WILL BE CONFISCATED AND DONATED TO THE SCHOOLS ASB FUND. PARENTS WILL BE NOTIFIED. (Food items that violate the Healthy Schools policy will be disposed of.)

Yearbook: The excitement of the school year is captured in our annual yearbook, a traditional high school keepsake. Kaiser High School's official yearbook will be offered during fall presale activities. There may be extra copies available in June at an increased price, but there are no guarantees. BUY EARLY! Yearbooks can be purchased from the ASB bookkeeper located in A127 or as part of the "CAT Package."

Dances: The following are rules that apply to all Kaiser High School sponsored dances:

- Students and parents are required to abide by the conditions set forth in the Code of Conduct for each event.
- *All* students must have a Kaiser High School ID card.
- Students must clear all outstanding fines and fees before purchasing tickets.
- **Poor attendance and/or behavior may prevent a student from attending a dance. 90% attendance is required.**
- Students **MUST** be present at school the day before the dance.
- All school rules will be in effect and must be followed.
- Once a student leaves a dance, he/she **MAY NOT** return to the dance.
- Students may not leave dance early.
- Kaiser High School staff members and chaperones may ask any student/guest to leave if they are causing a disturbance.
- The Kaiser High School administration reserves the right to refuse attendance and/or entry to a dance.

Clubs: Kaiser High School will offer a wide range of clubs including but not limited to Henry J.'s Auto Club, Library Club, Band, Choir, Drill Team, CSF, NHS, Drama, Color Guard, Art Club, , and Spanish Club. New clubs are added all the time. Go to G-201 (ASB room) for more information.

Athletic Teams: Kaiser High School will offer the following sports: Football, Volleyball, Cross-Country, Tennis, Soccer, Basketball, Softball, Baseball, Track, and Cheerleading.

Varsity Letters: Students who qualify will be allowed to wear Kaiser High School-approved letterman jackets. A committee of parents, students, and staff have determined the standards and requirements for this traditional symbol of athletic, extra-curricular, and academic achievement. Strict adherence to the letterman's jacket requirements must be followed. You can get a copy of the requirements from the Athletic Director or Activities Director. Be sure to read these carefully before you buy a jacket to display the Kaiser "K".

ASB Suspensions: Students who wish to participate in ASB-sponsored activities must be clear of all charges or be placed on an approved payment plan. Students can go to the ASB Bookkeeper's office in A-127 during lunch or after school to make payments. *Students will be excluded and prohibited from attending many activities if fees and fines are not taken care of in a timely manner.*

Extra-Curricular Activity Drug Testing: In order to provide for the health and safety of all students, to support students who say "no" to drug use, and to provide an opportunity for those taking illegal drugs to receive help in locating programs which can provide assistance, the Fontana Unified School District may conduct mandatory drug testing for all high school students who choose to participate in any extra-curricular leadership programs. This test will be done randomly. Programs that will be drug tested can include but are not limited to: Members of ASB, Band, Cheerleaders, Athletics, Debate Teams, Academic Decathlon, and Drama. Also, any student on Homecoming or Prom Court will also be subject to the drug testing policy.

Kaiser High School students in these programs are expected to be models of exemplary behavior.

Major Rules for Athletic Participation:

- No student may compete who has not passed four (4) or more classes of new work during the previous grading period.
- No student may compete who has reached his nineteenth (19) birthday prior to the fifteenth day of June of the school year he/she wishes to compete.
- Students must have passed a physical examination.
- Students must have accident insurance coverage (State Law).
- Students must adhere to all other rules established by the Fontana Unified School District, Kaiser High School, and C.I.F.

Rules for Extra-Curricular Participation On or Off Campus:

- Current quarter G.P.A. must be 2.0 or better.
- Students not meeting this requirement may not participate in activities or events on or off campus.

Attendance: State Law requires schools to account for all student absences. Valid excuses include the following:

- Illness
- Visitation to a medical office, clinic, doctor, or dentist
- Funeral of immediate family member
- Quarantine of the home
-

Parents may call the Attendance Office at 357-5900, Ext. 14121 or 14122 (Español). A 24-hour message phone will record your message. Please give the following information:

- The student's first and last name and grade
- The date(s) he or she was or will be absent
- The reason for the absence
- Your name and a phone number where we can reach you

If you cannot call, please send a note with your child. The note should contain the same information as above. All absences must be cleared within three (3) days or they will become full day truanancies and/or unexcused absences.

*No students will be checked out after 2:00 p.m. If you need to pick up your child early, please do so before 2:00 p.m.

ANY STUDENT WHO DOES NOT CLEAR THE ABSENCE WITHIN THREE DAYS AFTER THE ABSENCE HAS OCCURRED MAY BE ASSIGNED SATURDAY SCHOOL TO MAKE UP THE DAY OF THE ABSENCE.

Change of Address/other Important Info: Please keep the Attendance Office informed of any changes in name, address, home or work numbers, and emergency numbers throughout the year. It is very important that the school have a phone number where you can be reached in case of an emergency. *It is the parent or guardian's responsibility to give us any personal information updates.*

Leaving Campus Early: Students must remain on campus unless signed out through the Attendance Office or Health Office by a parent or guardian with a valid excuse. **All parents or guardians MUST present a picture ID and be listed in our computer system as a legal parent/guardian in order to check out a student.**

School attendance is the single most important factor in school success.

Education Code 48403 – Habitual Truants: If any person subject to the provision of this chapter is a habitual truant or is irregular in attendance as required by this chapter or is habitually insubordinate or disorderly during attendance at school, the county superintendent of the schools may request a petition on his behalf in the juvenile courts of the county.

Education Code 48260 – Truancy Definition: Any pupil subject to compulsory education or to compulsory continuation education who is absent from school without a valid excuse **3 FULL DAYS** in one school year or **tardy or absent for more than any 30 minute period during the school day** without a valid excuse or on three occasions in one school year, or any combination thereof, is truant and shall be reported to the attendance

supervisor or the superintendent of the school district. Upon the fourth truancy within the same school year, the pupil shall be classified a **HABITUAL TRUANT**.

Classroom Tardy Policy:

- When the warning bell rings with one (1) minute left in the passing period, ALL teachers, security and administrators will actively be hurrying students to class, and encouraging them not to loiter.
- Tardy bell rings and all doors are locked the first ten (10) minutes of class. This is an absolute no movement time. P.E. students must be in the PE area; including sixth period athletics.
 - **Teachers WILL NOT let any student out of class; this includes retrieving a book, to get something out of a locker, etc. the first ten (10) minutes of the period.**
 - Locker rooms are off-limits at all times unless a student has P.E. scheduled that period. Students are not to keep books and/or homework in lockers during the day.
 - ALL STUDENTS OUT OF CLASS DURING THE PERIOD MUST BE **WEARING A YELLOW VEST** ISSUED BY THE STUDENTS ASSIGNED TEACHER OR HAVE AN OFFICE SUMMONS.
 - **NO STUDENT SHOULD BE OUT OF CLASS THE FIRST AND LAST TEN (10) MINUTES OF CLASS. NO EXCUSES!**
- Teachers will only be responsible for tardies 1 through 6. All additional tardies will be dealt with by the appropriate grade level administrator.
 - Tardy 1 and 2*-Teacher warning and document in “Q” ‘Visit Maintenance’ for future reference.
 - Tardy 3 and 4*- Teacher warning and document in “Q” ‘Visit Maintenance’ for future reference. Personal call home.
 - Tardy 5 and 6* - Teacher discipline (detention or other consequence). Personal call home. Everything documented under ‘Visit Maintenance’ in “Q.”
 - Tardy 7 thru 9*- Referral to counselor for counseling and disciplinary consequence. After School Work Program (ASWP) will be assigned.

After the 9th tardy, the grade appropriate administrator will give out consequences based on FUSD attendance policies. To include but not limited to:

 - **ASWP- After School Work Program**
 - **ALC- Alternative Learning Center**
 - **SART- Student Attendance Review Team**
 - **Saturday School**
 - **Or other appropriate discipline**
- **Note: *SART process begins on the 3rd official period truancy. Saturday School MAY BE assigned for period truanancies and tardies. Administrator discipline described**

for tardies is a guide only and may be changed at the discretion of the assigning administrator.

- **FIRST PERIOD TARDIES:** *Teachers will continue to use the tardy policy found on page 12 in the student planner.* Students who arrive more than 30 minutes late to school are truant, and will be sent to the attendance office for a pass and documentation that they were truant. Continued truants will be referred to the SART (Student Attendance Review Team). Parents will be given written notification about the SART process. This process is a very serious legal procedure that attempts to solve the problem and may include finding an alternative placement or referring the parent/guardian and student to SARB (the Student Attendance Review Board) where a citation may be given.
 - Per California Ed. Code section 48260, any student tardy in excess of 30 minutes will be considered absent, and any student who is absent from school without a valid excuse for three (3) or more days will be considered truant.

Kaiser High School's tardy policy is meant to emphasize the importance of punctuality and attendance to class. It is not the intent of Kaiser High School to punish students who become ill or have family emergencies. It is our goal that every student at Kaiser High School goes from great to greater.

Tardy Sweep Lock-Out: There will be tardy sweep lock-outs throughout the school year. During a tardy sweep lock-out, late students will be swept up into an area where they will receive an immediate disciplinary consequence. I.E. ASWP.

Alternative Learning Center (ALC): As an intervention under certain circumstances and if appropriate, The Kaiser High School administration will assign ALC as an alternative to suspension. Students assigned to ALC will be provided class work from their assigned teacher. ALC is located in room D-112.

Schedule Changes: Kaiser High School Guidance Technicians will enroll students into the courses they need in order to graduate. They will try to schedule students into the courses they have requested; **HOWEVER, THIS IS NOT ALWAYS POSSIBLE.** Schedule changes will be made only within the given timelines (see student bulletin and/or postings) and **ONLY** for the following reasons:

- 1) Missing a course needed for graduation (**seniors only**).
- 2) A missing period
- 3) A duplicate course
- 4) A class already passed and scheduled again.
- 5) Discretion of the school Principal.

THERE WILL BE NO “TEACHER SHOPPING” OR SCHEDULE MATCHING.

Any request made after the given deadlines may require a parent/teacher/administrator meeting prior to the change being considered. Schedule change requests are just that – a request. The request does not mean that a change will be granted.

Health Services

- Located in the Administration Building next to the Library
- Open from 8:00 a.m. to 2:00 p.m.
- Health clerk available each day of the week
- School nurse visits every other day and during emergencies

Special Note: Students who are ill or injured MUST have a pass from their teacher BEFORE going to the health center. No visits allowed during passing periods.

Medication: The administering of medications in school is limited and controlled by law – Title 20-AMRSA, 254 (5), 4009 (4) – and is specifically addressed by the school board. Medication is administered through the nurse’s office only. You may not carry any type of over-the-counter or prescribed medication. If you need to take medication throughout the day, please take the medication to the nurse’s office to be logged in. The nurse will then explain the procedures of taking medication.

Education Code 11753.1: Pupils that are required to take medication during the regular school day as prescribed for them by PHYSICIAN may be assisted by the school nurse or other designated personnel if the school district receives:

- A written statement from such a physician detailing such medication amount, and time schedule by which such medication is to be taken
- A written statement from the parent or guardian of the pupil indicating the desire that the school district assists the pupil in the matters set forth in the physician’s statement
- Medication must be brought in a container with the student’s name, physician’s name, the name of the medication, dosage, and time to be administered clearly labeled.
- The same directions apply for over-the-counter medication such as Aspirin, Tylenol, and Midol.
- Students may not carry any medication on their person without prior approval.
- Students should not offer any medication to others

Students should be referred to the nurse’s office for the following conditions:

- Rashes (impetigo, ringworm, rubella, contact dermatitis)
- Pediculosis (head lice)
- Conjunctivitis (pink eye or red, itchy, watery eyes)
- Sore throat, fever, and/or other infectious diseases
- Obvious physical injuries

Special Note: Current immunization records and compliance are required as a condition of enrollment.

Kaiser High School Dress Code 2018/2019

Kaiser high School strongly believes in developing student pride. Students and staff will wear green, silver, and black to support our school activities. Dress should be appropriate for normal school day activities; it should reflect pride, respect, and decency. Health and safety are guides to acceptable school attire. Students will adhere to the following dress code:

1. Shoes or sandals must be worn at all times. Sandals must have a strap on the back. Bedroom slippers and other footwear without solid soles are not allowed.
2. Clothing, headwear, backpacks and jewelry shall be free of tagging, pictures, or any other insignias, symbols, or emblems which are crude, vulgar, profane, symbolize violence, alcohol, drugs or suggest any sexual act which is illegal or hazardous to one's health or deemed offensive by administration.
3. Clothing, headwear, backpacks and jewelry that advocates racial, ethnic, or religious prejudice or the use of drugs, tobacco, alcohol, or weapons is prohibited.
4. ***Only hats, visors, knitted beanies with the official Kaiser logos will be allowed on campus. All hats, visors and beanies must be black, dark green, gray and/or white. Hats, visors and beanies that are free of logos will be allowed if they are solid black, dark green, gray or white. Hats may not be of another color even if they have the official Kaiser logo. The confiscated Item Policy for electronic devices will be followed for all hats that are confiscated by staff.***
 - a. **A sample of non-acceptable symbols/logos include but are not limited to: Raiders, Los Angeles (LA), Inland Empire (IE), Brown Pride (BP), San Francisco (SF), Toronto Blue Jays (TFC), "C" hat, clothing companies, skate logos and other personalize headgear.**
 - b. Taping to cover logos on hats is not allowed.
 - c. Unauthorized hats must be out of sight at all times. THEY MAY NOT BE CARRIED!
 - d. Unauthorized hats may not be worn on the Kaiser High School campus regardless of the time.
5. No bandanas (used as headbands, wristbands or ankle bands), hairnets, or nylon stocking beanies/caps are allowed.
6. Studded or spiked jewelry, belts, or accessories is prohibited.
7. Any garments, headwear, or accessory displaying emblems of outside clubs or gang affiliations are not acceptable and will be confiscated.
8. Any article of clothing, headwear, or jewelry that can be construed to have a "double meaning" is prohibited.
9. Clothing **must cover all undergarments**, on both males (muscle shirts, underwear) and females (bra, underwear).
10. No muscle shirts, undershirts, backless blouses, halter/tube tops, and sports bras/exercise tops are to be worn on campus. Blouses/tops **MUST** have **two** shoulder straps (NOT SPAGETTI STRAPS) and cover the entire midsection.

Commented [SAS1]:

11. See-through, or fishnet fabrics must have a garment other than underclothing underneath. Excessively revealing clothes are not allowed (cut-outs, low cut tops).
12. Shorts and skirts must be of sufficient length to completely cover the buttocks.
13. Excessively baggy pants are a safety concern and are not acceptable. Pants must be worn over the hips for both males and females. **PULL YOUR PANTS UP!!!!**
14. In case of questionable dress not covered in the rules above, a site administrator will make a final decision.

STUDENTS VIOLATING DRESS CODE WILL BE GIVEN "LOANERS" FOR THE DAY. MULTIPLE OFFENSES WILL RESULT IN DISCIPLINARY ACTION.

Gang-Related Apparel:

This administrative regulation is the legal basis for both the District-wide and the local school dress codes that prohibit gang-related attire for the purpose of ensuring student health and safety and to protect against the actual or threatened disruption of school activities. The banning of gang-related apparel is part of each individual school sites comprehensive safety plan.

Gang-related apparel or insignia can include, but is not limited to, the following:

- Sweatshirts, jackets, jerseys or other clothing with professional team logos or insignia
- Specific gang-related colors, as determined by individual school sites
- Clothing with lettering styles attributed to local gangs or gang activity, as determined by individual school sites
- Prison Insignia
- Baggy pants with frayed or slit cuffs
- Pendleton shirts
- Belt buckles with gang-affiliated numbers, symbols or insignia
- Fingerless gloves

Buses: All questions regarding transportation should be directed to the district transportation office at (909) 357-5210. The Transportation Dept. requests that students observe the following:

- Student ID cards must be presented along with the valid Fontana Unified School District Bus Pass
- No eating, drinking, or profanity on the bus
- Follow ALL of the bus driver's instructions
- Exercise standards of safety at ALL TIMES
- All school rules apply from pick-up to drop-off

FAILURE TO FOLLOW BUS RULES WILL RESULT IN BUS RIDING PRIVILEGES BEING REVOKED.

Pedestrians: Students are reminded to use the crosswalks when crossing the streets. Parents are asked to use extreme caution and observe all posted traffic and safety signs. All vehicles are to yield to Bus Zones in the North parking lots. Parents are NOT to drop off or pick up students in these designated areas before or after school.

Vehicles: Student parking is restricted to the South parking lot. Students must drive or park in the designated areas only. Parking permits are available in H104. In order to drive on campus and get a parking permit, you must provide the following:

- Copy of your valid driver's license
- Vehicle registration
- Proof of insurance
- Kaiser High School I.D. card

Violation of the following may result in the suspension of student driving privileges on campus as well as having the vehicle impounded:

- No Parking permit
- Parking permit not displayed properly
- Expired parking permit
- Exceeding the 5 MPH speed limit in the parking lot
- Driving recklessly
- Parking in unauthorized spaces (Staff and Handicapped)
- Failure to give other vehicles the right of way
- Failure to obey staff or faculty's directions

Students may not enter the parking lot area during the normal school day (Periods 1-6).

CARS ARE NOT LOCKERS; therefore, students need to carry books, projects, schoolwork, and materials with them. **Kaiser High School is NOT responsible for any damage or theft that may occur in the parking lot. It is recommended that you always lock your vehicle and leave valuables at home.**

Bicycles and skateboards: Bicycles should be secured in the bicycle racks by a padlock and are not to be ridden on campus. Likewise, skateboards are not to be ridden on campus at any time. Skateboards being rode on campus will be confiscated and require a parent to pick up from the office. The Fontana Unified School District Board of Education does not and cannot assume any responsibility for accidents or injuries to students riding their bicycles or skateboards.

Lost and Found: There are no general lockers. **The PE and/or band lockers must not be used to store your textbooks and/or other personal belongings.** All textbooks are to be carried by the student. Students are responsible for their own property and should not allow other students to watch their things. Personal items should NEVER be left alone. We recommend that large amounts of money and expensive jewelry or electronic items not

be brought to school. All lost items are taken to the Lost and Found located by the receptionist. All items that are not picked up by the end of the school year will be donated to charity. **The school will assume NO responsibility for losses.**

Textbooks: Textbooks will be furnished to students at no charge. It is the responsibility of the student to make sure textbooks are not damaged or lost. Students will be held responsible for all fines. Charges will be filed with the bookkeeper. In order to receive additional textbooks, all fines must be paid or a payment plan must be arranged. Textbooks left in the classrooms are the responsibility of the student.

Textbook Responsibilities: Each Kaiser High School student is solely responsible for all of his/her assigned textbooks. Students should never leave assigned textbooks unattended in classrooms or any place where books might be stolen, exchanged with another student or damaged in any way. Damages include pencil or ink markings, torn covers, bent corners, deliberately torn pages, water, gum, food damage, hi-lighting, missing barcode, excessive wear, etc. Each student will be fined according to the severity of the damage. Fines range from \$3.00 to the full price for any text that cannot be reissued. Any textbook returned late will receive a \$5.00 fee per book. A semester class is due before winter break and a yearlong class book is due by the last day of school.

It is also the responsibility of each student to carefully check his/her textbook at the time of checkout for any previous damage which missed being repaired and/or noted.

Extracurricular activities may be restricted by any outstanding textbook/library fines.

Discipline: Discipline consequences are based on individual incidents. The final decision is at the discretion of the administrators. Progressive discipline will be used for multiple infractions of the same rule and will be based upon the type of incident and the student's personal discipline history. All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. The purpose of the student discipline policy at Kaiser High School is to maintain an educational environment conducive to learning and to protect the safety and health of all pupils. Teachers, campus supervisors, and all other Kaiser High School staff members will assist in encouraging students to follow the rules and regulations of the school, the district, and the laws of the State of California.

Penal Code 628.5 Pupils Right to Attend Safe Schools: The Legislature hereby recognizes that ALL pupils enrolled in the California public schools have the inalienable right to attend classes on campuses that are SAFE, SECURE, and PEACEFUL.

California State Education Code Section 48900 – Discipline

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (2) Willfully used force or violence upon the person of another, except in self-defense.

- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

- (e) Committed or attempted to commit robbery or extortion.

- (f) Caused or attempted to cause damage to school property or private property.

- (g) Stolen or attempted to steal school property or private property.

- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.

- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.

(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings: (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2) "Electronic act" means the transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) A superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.

(w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

CALIFORNIA STATE EDUCATION CODE SECTION 48900.2 through 48900.7

48900.2. Sexual Harassment

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

48900.3. Act of Hate Violence

In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 233.

48900.4. General Harassment

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

48900.5.

Suspension shall be imposed only when other means of correction fail to bring about proper conduct.

However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

48900.6.

As part of or instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, the superintendent of schools, or the governing board may require a pupil to perform community service on school grounds or, with written permission of the parent or guardian of the pupil, off school grounds, during the pupil's non-school hours. For the purposes of this section, "community service" may include, but is not limited to, work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs. This section does not apply if a pupil has been suspended, pending expulsion, pursuant to Section 48915. However, this section applies if the recommended expulsion is not implemented or is, itself, suspended by stipulation or other administrative action.

48900.7. Terroristic Threats Against School Officials, School Property or both

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both. (b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal,

unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

During Suspension the following conditions apply:

1. Students must be under Parent/Guardian supervision.
2. Students may not be near or enter any school campus nor may students participate in any school activity.

Note: Failure to comply with the above mentioned conditions may result in a recommendation for expulsion.

Juvenile Citations: The following disciplinary violations are subject to citations from school police and/or other police agencies:

1. **P.C. 415** **Disturbing the Peace on School Grounds**
 - a. Fighting
2. **P.C. 308b** **Minor in Possession of Tobacco Products**
 - a. Smoking cigarettes/lighters/chewing tobacco
3. **P.C. 488** **Petty Theft (Under \$400.00)**
 - a. Stealing
4. **P.C. 487** **Grand Theft (Over \$400.00)**
 - a. Stealing
5. **P.C. 594** **Vandalism**
 - a. Defacing with graffiti
 - b. Destruction of school or private property
6. **P.C. 653m** **Threatening or Harassing Phone Calls**
7. **B&PC 25608** **Possess Alcohol on School Grounds**
 - a. Any alcoholic beverage
8. **B&PC 25658** **Minor Consuming Alcohol**
 - a. Under the Influence of Alcohol
9. **H&S C 11357e** **Possession of Marijuana on School Grounds**
10. **H&S C 11364** **Possession of Drug Paraphernalia**
 - a. Pipes, Zig-Zag papers, roach clips, homemade tools to do drugs, syringes
11. **H&S C** **Possession or use of Controlled Substances listed in Chapter 2 not mentioned above**

The following are violations for which a student may be arrested:

- **P.C 404.6** **Inciting a Riot**
Urges fight to continue or urge others to commit acts of force or violence.
- **P.C 489** **Grand Theft (Over \$400.00)**
Student intentionally steals an item that is worth over \$400.00
- **H&S 11359** **Possession for sale of Marijuana**
Large quantity/ large amount of money/ drugs are packaged
- **C.C 1708.5** **Sexual Battery**

A student acts with the intent to cause a harmful or offensive contact with an intimate part of another, and sexually offensive contact with another by the use of his or her intimate part, and a sexually offensive contact with that person directly or indirectly results.

- **P.C 243.2 Battery**
A battery is any willful use of force or violence upon another person
- **P.C 245 Assault with a Deadly Weapon**
Any person who commits an assault upon the person of another with a deadly weapon or instrument or by any means of force likely to produce great bodily injury. Examples:
 - Kicking someone when they are down
 - Hitting someone repeatedly with an object without the other person being able to defend him or herself.
- **P.C 422 Terroristic Threats**
A person who willfully threatens to commit a crime that will result in death or great bodily injury to another person.
- **P.C 626.10 Dirk, Dagger, Knife**
Possession of a knife having a blade longer than 2 ½ inches, folding knife with a blade that locks into place, or blade that is sharpened on both sides.

Other Disciplinary Issues that will result in being given consequences:

- **Education Code 48907: Limits for Students' Freedom of Expression**
 - Expression shall be prohibited if it is obscene, libelous, or slanderous.
 - Written expression that creates a clear and present danger of commission of unlawful school regulations or the substantial disruption of the orderly operation of the school.
- **Education Code 48901:** Smoking or the uses of tobacco products are prohibited.
- **Education Code 48211:** Filthy or vicious habits.
- **Education Code 48901.5 – Electronic Devices:** The governing board of each school district, or its designee, may regulate the possession or use of any electronic signaling device that operates through the transmission or receipt of radio waves, including, but not limited to, paging and signaling equipment, by pupils of the school district while the pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees.
Unauthorized use of an electronic device will cause the item to be confiscated and taken to the office of the appropriate grade level administrator.

Electronic devices and accessories, i.e. Cell phones, Ipods, earbuds, etc., may not be used, visible or audible at any time between 7:25 a.m. and 2:17 p.m.

Failure to follow this policy will result in the item being confiscated.

Electronic Devices-

Although it is recognized that cellular phones and other electronic signaling devices have become a common addition to family life, the District does not authorize their use during the instructional day. It is the intention, in exercising this authority to regulate the use of electronic signaling devices, to establish guidelines and regulations that will ensure the continuation of a positive climate of learning, free from unnecessary disruptions and to prevent disruption to the learning process. Students may possess and use electronic signaling devices on school district property and at school sponsored activities subject to the following:

1. **Use of devices on school grounds:** Electronic signaling devices may be used before school begins and after school day ends. (School begins when the first bell rings directing students to go to class- 7:30 a.m. School ending time will be at 2:30 p.m.) Electronic signaling devices must be turned off and NOT VISIBLE during the instructional day- including passing periods and lunch. **Students may not use or charge phones during class.** (*Students with a shortened schedule must wait until off-campus in order to use their cell phone.*) ***AT NO TIME MAY STUDENTS HAVE EARPHONES OR EARBUDS IN BOTH EARS.**
2. **Permission for other uses:** If a student wishes to use an electronic signaling device at an unauthorized time for medical purposes, his/her parent or guardian must submit a written request. A licensed medical doctor shall sign the request, which will be submitted to the principal or his/her designee who will determine its validity. Electronic signaling devices such as PDA's, laptop computers, or stand-alone computers may be used for academic purposes at the discretion of the administration, teachers, or staff.
3. **Unauthorized usage of Electronic signaling devices:** Students who violate this policy will be subjected to further discipline as per the California Education Code. (i.e.: 48900k: disruption/defiance, 48900: aiding and abetting, 48900.2: sexual harassment, 48900.4: harassment, 48900 (i): obscene act, 48900@: bullying) Additionally, the items will be confiscated by school staff.
4. **Student's responsibility:** It is the student's responsibility to ensure that his/her electronic signaling devices are turned off and secured at all times within the specified time period. In the case of a lost, stolen, damaged, or confiscated cell phone or other electronic device, the staff member, the school, and the District shall NOT be deemed responsible for its replacement, stolen airtime or damage.

Consequences for Classroom Use of Electronic Devices and IPODS

All confiscated electronic items are to be turned into the office.

First Offense

- Teacher makes Teleparent phone call to the parent/guardian.
- At the discretion of the administrator the student may pick up their electronic device at the end of the day, between 2:30 and 3:00 p.m.

Second Offense

- The student may pick up their electronic device on Friday of the week the item was confiscated, between 2:30 and 3:00 p.m. If a student is absent, at a sporting event, doing after school work program, etc. the student will have to wait until the following Friday; between 2:30 and 3:00 p.m. to pick up their device, no exceptions.
- If the Friday is a holiday or other non-school day, the student may pick up their device on Thursday between 2:30 and 3:00 p.m.
- If a device is confiscated on a Friday, it is acceptable to return it to the student on the Friday, the day it was confiscated. This decision will be at the discretion of the administrator.

Third Offense or Greater

- Teacher makes personal phone call (not tele-parent) to the parent/guardian advising them to pick up the item from the appropriate grade level administrator's office.
- Only a parent or guardian, may pick up the electronic device. The parent or guardian must be on the student's emergency list. Notes or phone calls from parents/guardians asking that friends or family members be allowed to pick up the device will not be allowed.
- Parent/guardians may pick up electronic devices anytime during school business hours, which are 7:00 a.m. to 3:30 p.m.
- If a student refuses to give up their electronic device, security will be called and the student will be taken to the appropriate grade level administrator along with a discipline referral, which will lead to further consequences.

Note: At the end of the year, items that have not been picked up will be donated to charity

- No permanent markers, paint pens, aerosol paints, or white-out are to be brought to school
- No loitering on campus after school
- No walking around in large groups as a way to intimidate others
- No riding bikes, scooters, rollerblades or skateboards on campus before, during or after school
- No graffiti or tagging on personal or private property
- No walking around campus without a valid pass
- No visitors or guests are allowed on campus without a valid Guest Pass.

The students' rights of due process will be adhered to and respected; students will be given an opportunity to state their case.

Corrective Disciplinary Options

- **Counseling** – Student will be counseled by different staff members regarding choice of behavior.
- **Time-Outs** – Student will be asked to go to a different classroom to finish the period.
- **Detention** – Student will have to stay after school with the teacher for minor misbehavior. Detention may be up to one hour in length. Parents must have 24-hour notice.
- **Office Detention** – Student signs in to one of the offices and completes work for the remainder of a period.
- **OMOC (Other Means Of Correction)** - OMOC's are used for 1st offenses in a variety of ED Codes.
- **Alternative Learning Center** – Students will be assigned to the ALC room for one to six periods for continuous behavior violations in lieu of suspension.
- **After School Work Program (ASWP)** – Students will stay after school for a maximum of one hour doing campus beautification (2:30 p.m. – 3:30 p.m.)
- **Classroom Suspension** – The teacher can suspend a student from class for a total of two periods: The day of the incident and the following day.
- **Saturday School** – Students will be required to attend school on Saturday for four hours to make up time lost during the regular school day.
- **Suspension** - Students will be required to stay home under parent/guardian supervision from one to five days for Education Code violations.
- **Expulsion** - Students are removed from all schools of the Fontana Unified School District for serious Education Code (Class "A") violations.
 - **E.C. 48900 (a2) willful use of force or violence**
 - **E.C. 48900 (c) selling controlled substances**
 - **E.C. 48900 (b) weapons/dangerous objects**
 - **E.C. 48900 (f) major damage**
 - **E.C. 48900 (k)continual disruption/defiance**
 - **E.C. 48900 (n) sexual assault/battery**
 - **E.C. 48900.3 Act of hate violence**
 - **E.C. 48900.7 Terroristic threats against school officials, school property or both**

Harassment: Students are to refrain from engaging in any harassment activity, behavior, or act that creates an intimidating, hostile, or offensive educational environment. This includes sexual harassment. Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other unwelcome verbal, visual, or physical conduct of a sexual nature. Any student who feels they are being harassed should immediately see an administrator. If you feel that the administrator did not resolve the matter promptly, a complaint may be filed with the Superintendent or the designee who shall determine which complaint procedures are appropriate.

NON-DISCRIMINATION/HARASSMENT
Students
Board Policy 5145.3

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying of any student based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school. (Education Code [234.1](#))

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, includes physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also shall include the creation of a hostile environment when the prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive

educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who files or otherwise participates in the filing or investigation of a complaint or report regarding an incident of discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The

Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the educational program. He/she shall report his/her findings and recommendations to the Board after each review.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion for behavior that is severe or pervasive as defined in Education Code [48900.4](#). Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

Adopted: February 7, 2001

Revised: April 20, 2016

Questions or complaints of alleged discrimination, harassment, intimidation and bullying or Title IX equity and compliance concerns for students should be directed to:

Oscar Dueñas, Associate Superintendent Student Services

9680 Citrus Avenue, Fontana, CA 92335

909.357.5000 extension 29194 Email:

Oscar.Duenas@fUSD.net

Kaiser High School Discipline Chart

Discipline Chart: Parents, students, and staff should use this chart as a guide to understand consequences as they apply to various infractions and/or violations. Any or all of the consequences listed here may be applied for any offense, depending upon the severity and the circumstances. It is important to recognize that this information serves merely as a guide of what *may* happen with the understanding that the *final* decision is at the discretion of the administration. All consequences are subject to change based on the facts collected during the investigation of each case.

Parent contact may include phone call to parents, parent meeting, parent conference with counselor and/or teachers, intervention team meetings.

Fighting- Education Code 48900 subpart (a1)

- 3 days suspension with possible citation and parent contact
- 5 days suspension with citation and parent contact
- 5 days suspension with citation and possible recommendation for expulsion and parent contact

Threats/Intimidation- Education Code 48900 subpart (a1)

- 1-3 days ALC with No Fight Contracts and possible citation
- 3 days suspension and possible citation and parent contact
- 5 days suspension with Intervention meeting CWA, possible citation, and parent contact

Verbal Altercations- Education Code 48900 (a1)

- 1-3 days ASWP with No Fight Contracts and possible citation
- 1-3 days ALC with No Fight Contracts, possible citation, and parent contact
- 3 days suspension with No Fight Contracts, possible citation, and parent contact

Verbal Altercation/Threats to Staff- Education Code 48900 subpart (a1)

- 5 days suspension, possible removal from that class, possible citation or arrest, and parent contact
- 5 days suspension with recommendation for expulsion and possible citation or arrest and parent contact

Battery- Education Code 48900 subpart (a2)

- 5 days suspension with possible arrest , recommendation for expulsion and parent contact

Weapon- Education Code 48900 subpart (b)

- 5 days suspension with arrest , recommendation for expulsion, and parent contact

Dangerous Object- Education Code 48900 subpart (b)

- 5 days suspension with Intervention meeting CWA, possible citation and parent contact
- 5 days suspension with recommendation for expulsion, possible citation, and parent contact

Fire Setting- Education Code 489800 subpart (b)

- 5 days suspension with recommendation for expulsion; arrest and meeting with the Fire Marshall and parents

Possession of Drugs/Under the Influence- Education Code 48900 subpart (c)

- 3 days suspension, parent meeting and signed AOD contract
- 5 days suspension, parent meeting, signed AOD contract and possible citation
- 5 days suspension with recommendation for expulsion and citation

Selling or Offering any Controlled substances- Education Code 48900 subpart (d)

- 5 days suspension with recommendation for expulsion; possible arrest/citation, parent contact

Robbery/Extortion- Education Code 48900 subpart (e)

- 3-5 days suspension with citation/arrest and parent contact
- 5 days suspension with recommendation for expulsion, citation/arrest, and parent contact

Damaging School or Private Property- Education Code 48900 subpart (f)

- OMOG
- Alternative Learning Center Placement with citation
- 1-3 days suspension with citation; parent contact
- 5 days suspension with citation/arrest; intervention meeting CWA, and parent contact

Stealing- Education Code 48900 (g)

- OMO
- 1-3 days suspension with citation and parent contact
- 5 days suspension with citation, intervention meeting with CWA, and parent contact
- 5 days suspension with recommendation for expulsion, citation/arrest and parent contact

Cigarettes/tobacco products- Education Code 48900 (h)

- OMO
- 1-3 days ASWP with citation and parent contact
- 1-3 days ALC with citation with parent contact
- 1-5 days suspension with citation and parent contact

Vulgarity/Profanity- Education Code 48900 subpart (i)

- OMO
- 1-3 days ASWP
- 1-3 days ALC with citation and parent conference
- 1-3 days suspension with citation; Parent Conference

Sexual Intercourse/Oral Copulation- Education Code 48900 subpart (i)

- 5 days suspension with investigation and possible arrest by Fontana Police Department; recommendation for expulsion, parent conference

Drug Paraphernalia- Education Code 48900 subpart (j)

- OMO
- 3 day suspension, parent conference, signed AOD contract and possible citation
- 5 days suspension, parent conference, signed AOD contract and citation
- 5 days suspension with recommendation for expulsion, citation and parent conference

Defiance/Disruption- Education Code 48900 subpart (k)

- OMO
- Classroom progressive discipline – must be documented
- 1-3 days ASWP
- 1-3 days ALC with possible parent contact
- 1-5 days suspension and parent contact

Minor Campus Disruption- Education Code 48900 subpart (k)

- OMO
- 1-3 days ASWP
- 1-3 days ALC and parent contact
- 1-3 days suspension and parent contact

Major Campus Disruption- Education Code 48900 subpart (k)

- OMO
- 1-3 days ALC and parent contact
- 1-3 days suspension and parent contact
- 5 days suspension with Intervention meeting CWA and parent contact

No Show to Detentions- Education Code 48900 subpart (k)

- Teacher phone call to parents/guardians. Document in Zangle (Visits/Referrals)
- OMO
- 1-3 days ALC/ Saturday school and parent contact
- 1 day suspension and parent contact

No Show to ASWP- Education Code 48900 subpart (k)

- OMO
- 1-3 days ALC and parent contact
- 1-3 days suspension and parent contact

No Show to ALC- Education Code 48900 subpart (k)

- OMO
- Double the consequences
- 1 day suspension and Parent Contact
- 3 days suspension and Parent Contact

Use of Electronic Devices and Ipods- Education Code 48900 (k)

- See page 25.

Dress Code Violations- Education Code 48900 (k)

- Warnings/Parent contact
- OMO
- 1-3 days ASWP and Parent Contact
- 1-3 days ALC and Parent Contact

Falsifying Legal documents/Forgery- Education Code 48900 subpart (k)

- OMOOC
- 1-3 days ASWP and Parent Contact
- 1-3 days ALC and Parent Contact
- 1-3 days suspension and Parent Conference

Receiving Stolen Property- Education Code 48900 subpart (l)

- OMOOC
- 1-3 days suspension; citation/possible arrest
- 3-5 days suspension with Intervention meeting CWA, citation/arrest and parent contact
- 5 days suspension with recommendation for expulsion, citation/arrest and parent contact

Imitation Firearm- Education Code 48900 subpart (m)

- 5 days suspension with recommendation for expulsion; arrest and parent contact

Sexual Assault- Education Code 48900 subpart (n)

- 5 days suspension with recommendation for expulsion; possible arrest by Fontana Police Department and parent contact

Harassment of Witness- Education Code 48900 (o)

- OMOOC
- 1-3 days suspension and parent contact
- 3-5 days suspension with intervention meeting CWA and parent contact
- 5 days suspension with recommendation for expulsion and parent contact

Aids and Abets the infliction of Physical Injury- Education Code 48900 subpart (s)

- OMOOC
- 1-3 days ALC
- 1-3 days suspension and parent contact
- 3-5 days suspension with Intervention meeting CWA and parent contact

Truancy- Education Code 48900 subpart (v)

- OMOOC
- 1-3 days ASWP with possible citation for Daylight truancy
- 1-3 days ALC with possible citation for Daylight truancy
- 3-5 days ALC/ Parent conference with possible citation for Daylight truancy/ Begin SARB process

- Saturday School with possible citation for Daylight truancy/ Begin SARB process

Leaving Campus w/o Permission- Education Code 48900 (v)

- OMOG
- 1-3 days ALC with possible citation for Daylight truancy and parent contact
- 3-5 days ALC with possible citation for Daylight truancy/Begin SARB process /Sat. School

Tardies- Education Code 48900 subpart (v)

- See Classroom Tardy Policies

Visual/ Verbal Sexual Harassment- Education Code 48900.2

- OMOG
- 1-3 days ALC/ Red file and parent conference
- 1-5 days suspension with Intervention Meeting CWA/ Red file and parent conference
- 5 days suspension with recommendation for expulsion/ Red file and parent conference

Physical Sexual Harassment- Education Code 48900.2

- OMOG
- 3-5 days suspension with possible police involvement/ Red file and parent contact
- 5 days suspension with recommendation for expulsion; police involvement/ Red file and parent conference

Act of Hate Violence- Education Code 48900.3

- 5 days suspension with recommendation for expulsion, possible police involvement, arrest and parent conference

Harassment- Education Code 48900.4

- 1-3 days suspension and parent contact
- 3-5 days suspension with Intervention Meeting CWA and parent contact
- 5 days suspension with recommendation for expulsion and parent conference

Terroristic Threats- Education Code 48900.7

- 5 days suspension with recommendation for expulsion; police involvement; possible arrest and parent conference

Other Important Information Students need to know:

All Male Students: According to the Director of Selective Services, all males must register within 30 days of their 18th birthday. Selective Service registration cards may be picked up at the post office or on-line at www.sss.gov.

Individual Searches: School officials may search individual students and their property including vehicles when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or rules of the district or the school.

The Right to Search Students with Metal Detectors: The Board finds that the growing presence of weapons in the schools threatens the district's ability to provide the safe and orderly environment to which our students and staff are entitled. The Board also finds that random metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of the students and staff

Use of Drug-Detection Dogs: In an effort to keep the schools free of drugs, the district may use specially trained non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law and Board policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events as long as they are not allowed to sniff within the close proximity of any student.

Work Experience Education (WEE):

WEE is an elective class which combines classroom related instruction with paid employment or a non-paid training (volunteer) position with a non-profit agency.

Non-Paid Training/Exploratory: Work Experience class also has an exploratory component, allowing students in non-paid training to be able to enroll in the class. Students who successfully complete the related instruction component and work the required number of hours and also provide a valid timesheet/paystub, may earn 5 to 10 elective credits per semester during their junior and senior years. Students may earn up to a total of 40 elective credits towards graduation from high school.

Paid Employment: Student must have a legally paid job at a non-residential business with open access to the public. Job site must be at a stationary location approved or the student to work by the Fontana Unified School District. WEE students may not be self-employed or work for a business operated by his/her family.

Paid employment- Must be 16 years or older. Exploratory- Must be 15 years or older.

Work Permits: California Law requires that all persons under 18 years of age, who are employed, must have a work permit. (You do not get the permit before the job is promised or while seeking employment.)

Step 1: A request for a work permit form is at the District Office- Career Technical Education of the Adult Education Center. This packet is given once you have been promised a position with the employer, (not interview). A permit is only issued to a specific employer.

Step 2: Return the request for the Work Permit (B1-1) forms to the District Office or the Adult Center. When turning in the packet you must have all forms completed with parent and employer information. (We can't process the permit if it is not complete.) You may not start work until you get the official work permit processed and given to the employer.

Step 3: The student must be present to sign the work permit. Bring the work permit to your employer for their files. (Work Permits are non-transferrable, may not be used at another location than what is on the work permit, even if it is the same company).

Please visit the FUSD website (www.fusd.net). For Students/Work Permits- for complete information for each high school location and additional information regarding Work Permits.

Uniform Complaint Procedures:

UCP Annual Notice for 2017 - 2018

For stakeholders including students, employees, parents/guardians of its pupils, district advisory committees, school advisory committees, private school officials or representatives, and other interested parties

The Fontana Unified School District has the primary responsibility for compliance with federal and state laws and regulations. The District has established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control and Accountability Plan (LCAP).

The district requires that school personnel take immediate steps to intervene when safe to do so when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. The District will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis or a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Adult Education
- After School Education and Safety
- Agricultural Vocational Education
- American Indian Education Centers and Early Childhood Education Program
- Consolidated Categorical Aid Programs

- Foster and Homeless Students
- Local Control Funding Formula (LCFF) and Local Control Accountability Plans (LCAP)
- Career Technical and Technical Education and Training Programs
- Child Care and Developmental Programs
- Child Nutrition Programs
- Migrant Education
- Physical Education instructional minutes
- Pupil Instruction – course periods without educational content
- Regional Occupational Program
- Special Education Programs
- Titles I-IV programs, including improving academic achievement, compensatory education, English Learners programs replaced by Every Student Succeeds Act (ESSA) 2016-17
- Tobacco-Use Prevention Education
- Unlawful pupil fees

UCP Annual Notice for 2017 – 2018 (continued)

A pupil fees and/or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the District Liaison for Foster and Homeless Youth to assist the student in ensuring proper transfer of credits, records, and grades when transfers occur between school or between districts.

Complaints other than issues relating to pupil fees must be filed in writing with the following designated to receive complaints:

Chief of Staff
9680 Citrus Avenue
Fontana, CA 92335
909.357.5000

A pupil fees complaint is filed with the District and/or the principal of the school.

Complaints alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The District person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the decision regarding specific programs, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of the decision.

The complainant is advised of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable. A copy of the District's UCP policies and procedures is available free of charge at the District Office or on the District website: www.fusd.net.

For additional general information on uniform complaint procedures, contact the Categorical Programs Complaints Management Unit, California Department of Education, School and District Accountability Division, 1430 N Street, Sacramento, CA 95814-5901; telephone (916) 319-0929, or visit our Web site at <http://www.cde.ca.gov/ccpddiv>.

SEXUAL HARASSMENT
Students
Board Policy 5145.7

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer.

Complaints regarding sexual harassment shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance

3. Encouragement to report observed instances of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
6. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable

Disciplinary Actions

Any student who engages in sexual harassment or sexual violence at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Any staff member found to have engaged in sexual harassment or sexual violence toward any student shall be subject to discipline up to and including dismissal in accordance with applicable policies, laws, and/or collective bargaining agreements.

Record Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

Adopted: May 19, 1993

Revised: May 18, 2016

Questions or complaints of alleged discrimination, harassment, intimidation and bullying or Title IX equity and compliance concerns for students should be directed to:

Oscar Dueñas, Associate Superintendent Student Services

9680 Citrus Avenue, Fontana, CA 92335

909.357.5000 extension 29194 Email: Oscar.Duenas@fUSD.net

Fontana Unified School District

Williams Complaint Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.

There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

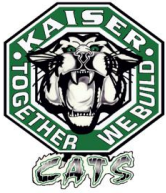
Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

3. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at www.fusd.net. You may

also download a copy of the California Department of Education complaint form in English and in other languages from the following Web site: <http://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp>

In Closing: This book is presented as a guideline of the rules and opportunities at Kaiser High School. The rules are developed so all students can be guaranteed a successful and fulfilling learning environment with activities designed to enhance their experience and make school a fun and safe place to be. What you do with the opportunities given to you here at Kaiser High School is up to you. The staff is dedicated to helping you succeed; but, success is in your hands. Make the most of what is offered here and accept responsibility for any mistakes.

Note: Information in this publication is accurate as of publication date. It may be subject to change, as the Administration deems necessary.



How Students Qualify for Medals

Medal qualifications consist of a points system. This is called “Quality weighing” and is regulated by the district office.

The criteria are as follows:

Gold Medalists must obtain 23 quality weighed points or higher.

Silver Medalists must obtain 21 to 22.5 quality weighed points.

College Prep classes are worth:

A – 4 points

B – 3 points

C – 2 points

Note: All courses 0-7 shall be counted; P grades in P/NP courses = 3.5 points.

Honors and AP courses are weighed at either .5 or 1 point higher than regular courses. Please see enclosed “Quality weighing” page, for a breakdown of Honors/AP points.

Obtaining D’s or F’s automatically disqualifies a student.

Obtaining an Unsatisfactory or Needs Improvement for citizenship will also disqualify a student.

Student Assistant and summer school courses do not count.

***MEDALS ARE NOT GIVEN BASED ON GPA!**

Henry J. Kaiser High School

Weighted Course List

<u>Point Distribution</u>	
<u>AP</u> A = 5 points B = 4 points C = 3 points D = 1 point F = 0 points	<u>Honors</u> A = 4.5 points B = 3.5 points C = 2.5 points D = 1 point F = 0 point

	Fall	Spring
English		
AP English Lit. and Comp.	5	5
AP Eng. Lang. and Comp.	5	5
Honors So. English	4.5	4.5
Honors Fr. English	4.5	4.5
Mathematics		
AP Calculus BC	5	5
AP Calculus AB	5	5
AP Statistics	5	5
Honors Trig/ Pre-Cal	4.5	4.5
Honors IM 3	4.5	4.5
Honors IM 2	4.5	4.5
Science		
AP Biology	5	5
AP Chemistry	5	5
AP Physics 1	5	5
AP Physics 2	5	5
AP Physics C: Electricity and Magnetism	5	5
AP Environmental Science	5	5
CP Physiology	4.5	4.5
Honors Chemistry	4.5	4.5
Honors Biology	4.5	4.5
Social Studies		
AP Government & Politics	5	5
AP Economics	5	5
AP US History	5	5
AP World History	5	5
AP Psychology	5	5
AP Human Geography	5	5
World Languages		
AP Spanish Lit.	5	5

	AP Spanish Lang	5	5
	Spanish 3 Native Speaker	4.5	4.5
Visual/Performing Arts			
	AP Art History	5	5
	AP Art Studio	5	5
	AP Music Theory	5	5
Inter-Disciplinary			
	Academic Decathlon	4.5	4.5